



# e-INVOICING APPLICATION

Please mail or Fax to the ADI office below:

**Utilize ADI's eSolutions to  
enhance your business.**

**Corporate Credit Office**

263 Old Country Road  
Melville, NY 11747

800-545-6776 Fax: 631-367-0513



Receive invoices via e-mail the very next day after your order ships. It's safe and convenient, and allows you to manage your business and your bottom line with up-to-the-minute accuracy. You can also see the status of your account at a glance with monthly statements via e-mail.

## Sign Up For ADI's e-Invoicing Program

If you are an ADI customer and have the authority to participate in this program, please complete the form below. By submitting this form to ADI, you are authorizing ADI to e-mail invoices and/or monthly statements in lieu of having these documents sent through the postal system.

ADI Account #: \_\_\_\_\_ Suffix (If Known): \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: ( ) \_\_\_\_\_

Fax #: ( ) \_\_\_\_\_

I understand that by signing this application I am giving ADI my permission to send invoicing and/or monthly statements to me via e-mail. I will no longer receive mailed hard copies of these documents from ADI. I am authorized by my company to submit this request.

**I would like to receive the following via e-mail:**  invoices  monthly statements  both

Signature: \_\_\_\_\_

Name (Please Print): \_\_\_\_\_

Title: \_\_\_\_\_

**E-mail address for e-invoices:** \_\_\_\_\_

(Please Print Legibly)

You can also sign up on our website by visiting [www.adilink.com](http://www.adilink.com)