

# REPAIR/CREDIT FORM



Please complete this form when shipping products to the following ADI location: Mississauga \_\_\_\_\_

Address: 570 Matheson Blvd. East unit 1, Mississauga ON L4Z 4G3 \_\_\_\_\_ Phone: 905 507 3611 \_\_\_\_\_

Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Company Name: \_\_\_\_\_ ADI Customer Number (include all 8 digits): \_\_\_\_\_

*If you have a PO# or a reference number you would like used please list it here.* \_\_\_\_\_

## CUSTOMER OPTIONS (list selection below)

### REPAIR

- R1. REPAIR ITEM – All applicable repair and S&H charges billed to your account.
- R2. REPAIR ONLY IF IN WARRANTY AT NO CHARGE – Any applicable S&H charges billed to your account. If item is not in warranty the item will be returned unrepaired.
- R3. CALL WITH ESTIMATE IF REPAIR CHARGE IS OVER \$250.00  
IF NO REPAIR OPTION IS SELECTED, WE WILL CHOOSE OPTION R1.

### CREDIT – How would you like us to respond if a vendor denies our request?

- C1. REPAIR ITEM – All repair charges, S&H, and credited item billed to your account.
- C2. RETURN ITEM UNREPAIRED – Credited item and S&H billed to your account.
- C3. SCRAP ITEM – Credited item and S&H billed to your account.
- C4. REPAIR ONLY IF IN WARRANTY AT NO CHARGE – Credited item and S&H billed to your account. If item is not in warranty the item will be returned unrepaired.  
IF NO CREDIT OPTION IS SELECTED, WE WILL CHOOSE OPTION C2

OPTION	QTY	ITEM NUMBER	SERIAL NUMBER	INVOICE NUMBER	REASON FOR RETURN